



2008 Claude Buss Cross-Cultural Fellowship

Request for Letter of Reference

For: _____
Name of Applicant

Name of Writer	Signature	Date
Daytime Phone	E-mail Address	
Organization	Relationship to Applicant	

You have been asked to write a letter of reference for the above applicant for VIA's American Language and Culture (ALC) Program. The ALC Program is a 4-week summer program which brings 65-75 university students from Asia (Japan, Korea and Taiwan) to the Stanford campus to learn English and also about various aspects of the American culture.

Each year 14-15 Stanford students participate as Claude Buss Fellows and they 1) introduce the Asian students to Stanford and American culture by organizing activities, 2) design educational presentations on some aspect of the American culture, and 3) support Asian students with daily homework.

This program demands a great deal of extra-curricular time and interpersonal communication skills. We would like your thoughts on how the applicant would handle a rigorous program such as this. You might begin your letter by introducing yourself and explaining how you met the applicant and got to know him/her better. Then please tell us how you think this person might fit well in such a program, as well as what might be challenging for him/her. You may also write about how the applicant could benefit from a host position like this, and also how our program could benefit from this applicant.

This letter of reference must be turned in by the applicant by April 24, 2008 at 5pm. Thank you very much for your time.